



Food Vendor Application

2019 Hickman County Spring Chicken Festival

EVENT DATE: Friday, April 26 from 5pm-10pm, SATURDAY, APRIL 27 from 8am-8pm

Name of Vendor/Business _____ If you are for profit, we require each food vendor to benefit a local non-profit organization or give back to the chicken festival, please name the Non-Profit Organization that 10% of your sales will Benefit _____. We will advertise this and hope that you will advertise this at your booth also.

Contact Person _____ Phone _____ Cell _____

Mailing Address _____ City _____ State _____ Zip _____

Email address _____

The Chicken Fest Food Committee reserves the right to deny any application.

Type of Booth: _____ Single Booth Space (12X12) at \$75.00
_____ Double Booth Space (12X24) at \$100.00

Description of items to be Sold & price of each item at your Booth is Required:

In the past, we have used Pepsi as a drink sponsor. We have found that it is just easier to allow the food vendors to provide their own drinks. Any flavor drinks are welcome to be sold, non-alcoholic of course. We just ask that if you sell can drinks, sell them for \$1.00 each and if you sell 20 oz bottles, sell them for \$2.00 each. This will keep each vendor selling similar items at the same cost. Ice Bags will be available for \$1.00 per bag between City Hall and The Judge Exec Office. There will be a table setup with a volunteer to keep up with how many bags each vendor asks for. **You will responsible for settling your ice bag tab & non-profit percentage by 8pm with a Deena Pittman on Saturday, April 27, 2019.** Food Vendors may set up Thursday evening after 5pm & between 8:00am-4:00pm on Friday. All Booths must be set up no later than 4pm on Friday. **Traffic must be able to drive through to get to OPEN BUSINESSES Friday from 8-4. Do not block traffic while setting up at your booth area.**

There will be kids/adults lined up for 5K at 7:30am Saturday. Safety is an issue. **All vehicles/trailers must be removed from the court square no later than 7:00am.**

You must provide your own tents, tables, and chairs. Please specify if you need electricity and describe what you will be connecting to the electricity (i.e freezer, popcorn maker, etc.)

Electricity ___yes ___ No Description of what will be plugged in _____

When do you plan to arrive & set up: ___Friday morning ___ Friday afternoon/evening ___ Saturday morning

Your completed application form and booth fee must be received no later than April 13th, 2019.

Enclose your booth fee with your completed application. Your cancelled check will be your confirmation.

Make check payable to: Spring Chicken Fest.

Mail Application to: First Community Bank, Attention: Spring Chicken Fest, P. O. Box 138, Clinton, KY 42031

For additional information, call: (270) 653-4301 or E-mail: deena.pittman@fcbheartland.com

Signature: _____ Date _____
Date Received _____ Amount Paid _____ (check# _____ Cash _____)



Food Vendors Participation Guidelines and Requirements

Licenses & Permits: If applicable, the vendor must have an updated and appropriate Health Department License. (Check with your local Health Department for details). Additionally, food vendors may be inspected by the Hickman County Health Department officials at various times during the event. Questions pertaining to food issues should be directed to the Hickman County Health Department at 270-653-6610.

Merchandise Sold: All merchandise sold must be listed. Prior approval of all merchandise must be obtained from the Hickman County Spring Chicken Fest Food Committee. We cannot promise exclusivity to any merchandise. Omission of items and lack of approval of items sold at the fair increase your chances of being told you may not sell the item and/or you will be asked to leave the fest area.

Vendor time and date: Vending will begin 5 p.m. Friday, April 26, 2019 and end at 10 p.m. Friday, April 26, 2019. Vending will begin again at 8 a.m. Saturday April 27, 2019 and end 8 p.m. Saturday April 27, 2019. Vendors may begin setting up on Thursday evening after 5pm or Friday between 8-4 for vending on Friday night, and up until 7 a.m. Saturday morning. **Traffic must be able to drive through to get to OPEN BUSINESSES from 8-4. Do not block traffic while setting up at your booth area.** **All vehicles must be removed from fest area by 4 p.m. on Friday afternoon and by 7 a.m. Saturday.** Vendors are welcome to start selling at lunch Friday (optional) and 8 a.m. on Saturday. If vendor leaves earlier than 10 p.m. on Friday or 8 p.m. on Saturday, you must remove merchandise and equipment without bringing vehicles into the street fest area. Any vendor booths/items left in the park overnight is left at the risk of vendor. The Hickman County Spring Chicken Fest Committee will not be held responsible for any damage or property loss.

Cleanliness:

The Vendor is responsible for their assigned area. It is expected that it be left in the same condition it was found. Vendors selling items containing grease must cover the susceptible area for protection. The preferred method of covering is via plywood or plastic. **Grease will not be dumped within the festival area or in any festival receptacle. There will be a dumpster on site. Trash cans** will be provided for the general public. If your booth requires a trash can, you will need to provide your own. You will be responsible for keeping trash picked up within 20 ft. of your booth area. All trash from your area must be removed on a timely basis.

Parking:

Vendors may drive to their area during the designated times on Friday, April 26, 2019 and Saturday, April 27, 2019 to upload their items for set up. Set up should be complete by 4 p.m. Friday, and 7 a.m. Saturday. Once set-up is complete, all vehicle must be removed from the area immediately. You may park at River Valley Ag at the red light, the Hickman County Courthouse Annex building across the street behind the stage, and the parking lot beside Kentucky Farm Bureau across the street behind First Community Bank. **Traffic must be able to drive through to get to OPEN BUSINESSES from 8-4. Do not block traffic while setting up at your booth area.**

Set-up: Each food vendor will supply and be responsible for their own tents, tables, chairs, and electrical cords to reach electricity if needed, and equipment. Please make sure to bring everything that you will need.

Food Vendors Guidelines and Requirements Continued

Deadline for entries: April 13th, 2019.

Refunds: There will be no refunds for rain or other act, either manmade or natural beyond the control of the Hickman County Spring Chicken Fest.

Prohibited Sales: This is a family event therefore,
No alcoholic beverages may be sold.

Play or fake money.

Aerosol cans designed to dispense streamers,
paint, etc. Real or play cigarettes.

Real items of a war-like nature, such as, swords, knives, guns, bows &
arrows. Live animals.

Ethnically offensive items

Suggestive female/male posters or any other item of this
nature. Any item, material, or substance illegal in the State
of Kentucky.

Equipment:

Each vendor is required to bring their own tables, chairs, backboards, electrical cords, and water source.

Liability

Vendor covenants that it will protect, defend, hold harmless & indemnify the Event, Owner, and Hickman County Spring Chicken Fest, is not liable for lost, damaged or stolen property.

All vendors must follow the Rules of Participation.

Failure to do so may result in immediate dismissal from the event.

Any application submitted without agreeing to
these rules will be automatically refused.

Please keep this copy for your records.

